First United Methodist Church Winnsboro, TX.

**Children’s Ministry Coordinator**

The Children’s Ministry Coordinator assists the Pastor in overseeing the ministry of Christian education, and spiritual formation of the children in elementary school/intermediate school, grades K-5.

**10 hours/week (*some weeks more than others)… $12-15/hour***

***Teaching Responsibilities:*** Sunday morning Children’s Church and Wednesday evening Family Studies (4 hours/week)

* Using a selected curriculum, prepare a lesson and teach Children’s Church on Sundays
* Prepare a Wednesday evening Children’s message before a parent’s Bible Study, then prepare a light message for children’s message and craft
* Oversee children’s ministry volunteer staff recruitment
* Review and help choose curriculum and other educational resources.
* Plan and lead recurring Ministry Safe Training for volunteers
* Be the shepherd of the volunteers in the children’s ministry, interact with them through email, phone, and personal interaction.
* Communicate to the pastor regularly the next steps and upcoming challenges in the children’s ministry area.

***Missional Responsibilities*** meet parents and build relationships to make disciples for Jesus Christ. MA:28-19

* Attend sporting and school events of children in order to meet new families during the school year (3 hours/wk during school year)
* Plan 4 special children’s events during school year (i.e. parents night out, movie night, etc.)

***Summer events:*** to meet and serve more children and grow the ministry

* Plan, staff and oversee Vacation Bible School
* Plan 2 children’s events during summer (i.e. parents’ night out, movie night, etc.)

Send resumes to Cyndie Ewert, Staff Parish Relations Chair, [cyndie.ewert@gmail.com](mailto:cyndie.ewert@gmail.com)