

Northeast Texas Child Advocacy Center Needs List:

** Items that deplete quickly.*

Office

- Postage Stamps*
- White Copy Paper*
- Resume/Parchment paper (24-lb, pale colors)
- Colored Copier Paper (Neon, Bright, & Pastel)
- Security Envelopes (4 1/8 x 9 1/2)
- Batteries (D, C, AA, AAA & 9 volt)
- General Office Supplies :
 - White out (Dry Line Grip),
 - Post-its, Binder clips, and Rubber bands (all sizes)

Janitorial

- 13 gallon trash bags
- 39 gallon trash bags*
- Hand Soap (pump bottles)
- Kleenex
- Toilet Paper*
- Paper Towels*
- Cleaning supplies (Mr. Clean, Dish Liquid, Lysol, etc.)
- Ziplock baggies - Gallon sizes
- Air Fresheners (Febreze, clean scents, etc)
- Foil & Cling wrap

Interview & Observation Rooms

- Blank DVD+R discs*
- CD/DVD permanent Markers*
- DVD Sleeves*

Stuffy Closet (ages 2yrs. - 17yrs.)

* See Next Page

**** Please be aware of expiration dates on perishable items. ****

Pantry

- Individually Wrapped Snacks* (Little Debbie's, Chips, Pretzels, Cookies, etc.)
- Canned Sodas* (Coca-Cola, Dr. Pepper, Sprite, Zeros & Diets)
- Juice and Water (individual bottles)

~ For extended or late interviews

- Heat-up meals



- \$5 / \$10 Meal Gift Cards:

